



WALK-THE-BEAT

Feel Safe Policy COVID-19

FEEL SAFE

Dream Centre will re-engage volunteers and collaborate with other service providers as the COVID 19 Pandemic eases, to ensure there is safety in the continuation of essential services to the homeless community, whilst ensuring the safety and wellbeing of clients, staff and volunteers during this time.

Paul Trinder



Coronavirus (COVID-19) safety policy

In this **Coronavirus (COVID-19) Safety policy** you will find all the essential guidelines that volunteers involved in Dream Centre Events should follow before, during and after the coronavirus pandemic restrictions and the additional safety measures that are now required to be followed.

Policy brief & purpose

Dream Centre will re-engage volunteers and collaborate with other service providers as the COVID 19 Pandemic eases, to ensure the continuation of essential services to the homeless community, whilst ensuring the safety and wellbeing of clients, staff and volunteers during this time.

This safety policy includes the measures we are actively taking to mitigate the spread of coronavirus. You are kindly requested to follow all these rules diligently, to sustain a healthy and safe workplace in this unique environment. It is important that we all respond responsibly and transparently to these health precautions.

This coronavirus (COVID-19) safety policy is susceptible to changes with the introduction of additional governmental guidelines. If so, we will update you as soon as possible by email and through team briefings.

Scope

This coronavirus policy applies to all of our volunteers who physically attend our events. We strongly recommend to all prospective volunteers to read through this action plan as well, to ensure we collectively and uniformly respond to this challenge.

All Volunteers are required to sign our "COVID SAFE MOU" prior to any re-engagement of volunteering for any Dream Centre programs.

Policy elements/obligations

Here, we outline the required actions volunteers should take to protect themselves and their co-workers from a potential coronavirus infection.

(1) Prior to Dream Centre Perth events:

- If you have any symptoms, such as cold/cough/sneezing/fever, or feel poorly, do not attend the events, please notify a team leader, and seek medical advice.
- If you've been in close contact with someone infected by COVID-19, do not attend the events, please notify a team leader, and seek medical advice.
- If you have a positive COVID-19 diagnosis, you can re-engage with the events *only after* you've fully recovered, with a doctor's note confirming your recovery.
- If you have recently returned from areas with a high number of COVID-19 cases (based on health.gov.au announcements), we'll ask you to not attend events for 14 calendar days, and only return when you are fully asymptomatic. You will also be asked not to come into physical contact with any colleagues during this time.

(2) General hygiene rules at Dream Centre Perth events:

- Wash your hands before and after your volunteer shift.
- Wash your hands after using the toilet, before eating, and if you cough/sneeze into your hands (follow the [20-second hand-washing rule](#)). You can also use the hand sanitizers provided at each event.
- Cough/sneeze into your sleeve, preferably into your elbow. If you use a tissue, discard it properly and clean/sanitize your hands immediately.
- Avoid touching your face, particularly eyes, nose, and mouth with your hands to prevent from getting infected.
- If you find yourself coughing/sneezing on a regular basis, avoid close physical contact with other volunteers and take extra precautionary measures.
- Practice 1.5m distancing during the events.
- When engaging with people on the streets, practice 1.5m distancing.
- When engaging with people, do not come into physical contact with them.
- Use blue disposable gloves when engaging with people on the streets.
- If any incidents or near misses occur, you must notify your team leader as soon as possible.

(3) Post Dream Centre Perth events:

- Wipe down all equipment used with disinfectant wipes and then place back into the Dream Van.
- Sanitize your hands.
- If you become unwell after any of the events, notify a team leader and seek medical advice.



DREAMCENTER

MEMORANDUM OF UNDERSTANDING

(MOU)

between

DREAM CENTRE PERTH (Party A)

and

VOLUNTEERS (Party B)

This is an agreement between “Party A”, hereinafter called DREAM CENTRE PERTH and “Party B”, hereinafter called VOLUNTEERS.

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the new Coronavirus (COVID-19) safety policy and safety measures that DREAM CENTRE PERTH have put in place to protect all VOLUNTEERS and those whom we assist.

In particular, this MOU is intended to:

- Clearly outline the roles and responsibilities of DREAM CENTRE PERTH and VOLUNTEERS

II. BACKGROUND

DREAM CENTRE PERTH is providing charitable services to those experiencing homelessness on the streets of Perth. Since the COVID-19 Pandemic DREAM CENTRE PERTH has implemented the Coronavirus (COVID-19) safety policy and additional safety measures.

It is essential as DREAM CENTRE PERTH re-engages in the community that these are understood and adhered to by everyone involved.

III. DREAM CENTRE PERTH RESPONSIBILITIES UNDER THIS MOU

DREAM CENTRE PERTH shall undertake the following activities:

- Develop the Coronavirus (COVID-19) safety policy and MOU
- Promote a safe volunteer environment

- Provide adequate cleaning equipment,
- Provide the relevant Personal Protective Equipment (PPE) for VOLUNTEERS
- Review the Coronavirus (COVID-19) safety policy and update it in line with the Government Health Advice.
- Communicate any updates of the Coronavirus (COVID-19) safety policy to all VOLUNTEERS
- Train all VOLUNTEERS on the use of the PPE and cleaning equipment

IV. VOLUNTEERS RESPONSIBILITIES UNDER THIS MOU

VOLUNTEERS shall undertake the following activities:

- Read through the Coronavirus (COVID-19) Safety Policy
- Comply with the 'Policy elements/obligations' numbered (1), (2) and (3) outlined in the Coronavirus (COVID-19) Safety Policy
- Use the PPE as directed
- Be responsible for the cleaning equipment they use
- Refer any potential risks to the Team Leader
- Promote a safe VOLUNTEER environment

VII. EFFECTIVE DATE AND SIGNATURE

This MOU shall be effective upon the signature of Parties A and B authorized officials. It shall be in force from JUNE 20th 2020 till no longer required as per government health advice.

Parties A and B indicate agreement with this MOU by their signatures.

Signatures and dates

DREAM CENTRE PERTH

VOLUNTEER

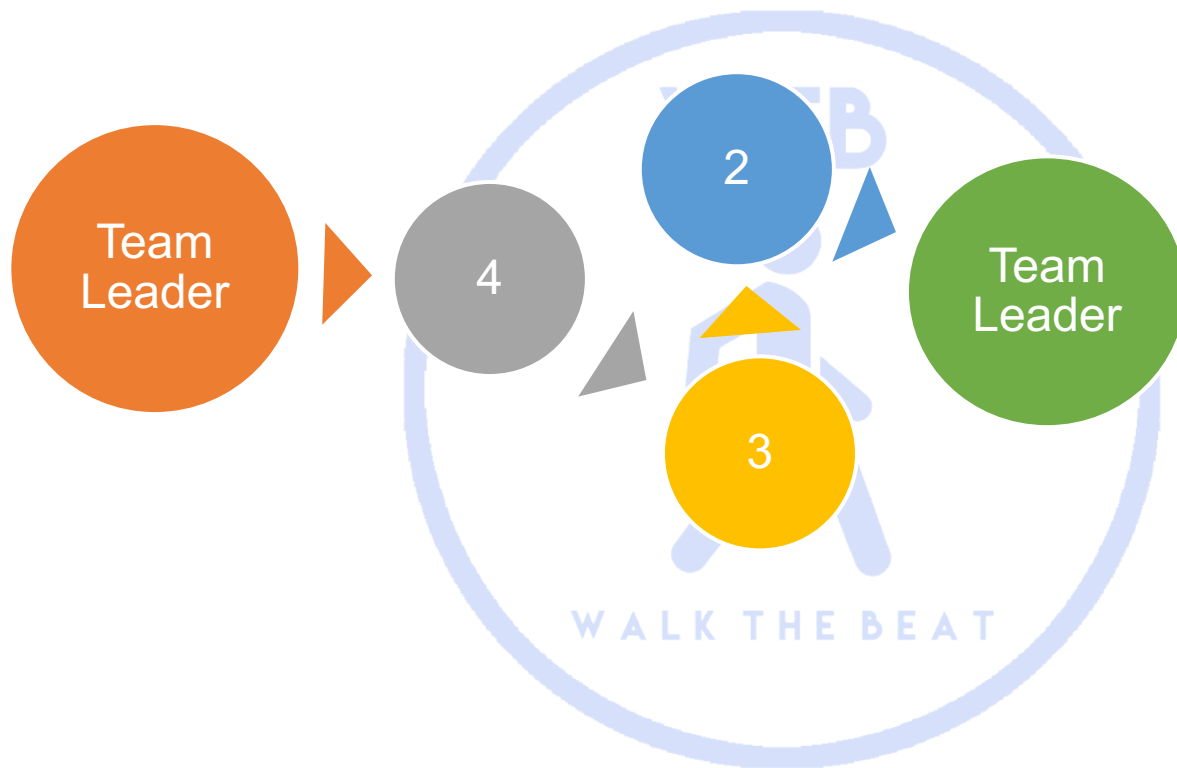
_____ Date

_____ Date

STAGE 1



COVID-19 SAFE GUIDELINES & RE-ENGAGEMENT PLAN STAGE 1



COVID-19 SAFE GUIDELINES & RE-ENGAGEMENT PLAN STAGE 1



STAGE 2



COVID-19 SAFE GUIDELINES & RE-ENGAGEMENT PLAN STAGE 2



COVID-19 SAFE GUIDELINES & RE-ENGAGEMENT PLAN STAGE 2

